

Advanced Microsoft Excel

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Who am I?

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Where can you find the material?

- Workshop Notes and Exercises
 - ◆ <http://www.Peter-Lo.com/Teaching/I147-1-A/>
- Microsoft Office Excel Main Page
 - ◆ <http://office.microsoft.com/excel>
- Microsoft DreamSpark
 - ◆ www.dreamspark.com

Course Outline

Lesson 1	Editing and Formatting Technique
Lesson 2	Sorting and Filtering Technique
Lesson 3	Plotting Graph
Lesson 4	Using Formula and Function
Lesson 5	Data Analysis and Problem Solving Technique
Lesson 6	Macro and VBA